



SUSD Native American Indian Center

100 W. Dr. Martin Luther King Jr. Blvd Portable Room 104

Parent Student Advisory Committee

Meeting Minutes – March 4, 2020



- I. Gilbert Mendez called a meeting to order at 5:17 p.m.
 - **Roll call: Executive Members:** Gilbert Mendez, Rebecca Lopez
 - **Members:** Christina McBrian, Zachary Devitt-(phone/present), Suzanne Devitt-(phone/present), Heather Neumann,
 - **Guests:** Christopher Neumann (phone), Gina Lopez, Melinda Neumann, Janet Yarbrough,
 - **Total Members: 8 total (6 present members yes quorum)**
- II. **Welcome Back!**
- III. **Approval of Minutes**

R.L made a motion to approve minutes. C.M seconded. Minutes voted and approved.
- IV. **Stakeholder Reports/ Comments**
 - **NAIC report Gina Lopez**
 - **Goal 1 – School Readiness** – Continuing with servicing preschool teachers utilizing our cultural books. Data in Math and ELA shows yellow and red on the dashboard.
 - **Goal 2 - College prep**, Handing out informational packets. Assisting seniors one on one with filing for FAFSA and college applications. Newsletter listed Native American scholarships and websites for colleges.
 - **Goal 3 – Cultural Awareness** – Newsletter is going out each month. Preschool once a month book exchange for classrooms is still happening. Tuesday culture Nights are happening but need to increase enrollment.
 - **Grant Requirements** – The grant part 1 is due next week which includes 506 form counts. Our count has been reported to the district office as being extremely low. We were at roughly 1,200 and now are at roughly 300. We have 900 plus incomplete forms on file and missing tribal verifications. G.L. reported that the district and Native staff are aware. The Native staff has worked extremely hard. They have made over 1,000 phone calls, mailed a copy of the actual incomplete form to 636 students. A system is in place on google docs that tracks every call made, its color coded, green states they will return info, red states no documentation, black states that they cannot get the info to us. There are 80 students reported as Non-Native American. We have hired additional help to assist with the collection of 506 forms. G.L. will set up a robo call group of only Native American students to reach out to families. Discussion of the impact of the numbers dropping took place. Concerns of the staff being laid off and less services being offered were discussed. Gina has a presentation with centralized enrollment to discuss enrolling students and filling out 506 forms. JY stated that she was looking for other ways of getting funding. This could possibly be from LCFF. R.L discussed concerns of the past years shredding of documents (506 forms, birth certificates, death certificates, tribal cards,) and what is the impact this had on our



SUSD Native American Indian Center

100 W. Dr. Martin Luther King Jr. Blvd Portable Room 104



Parent Student Advisory Committee

506 count. It was explained that we are not an archive, we need to put a policy in place for the amount of time we keep records, and informing parents of how long we will keep the records pre k thru 12th grade. We will have the district research the legalities of the shredding and ensure they are aware.

III. Old Business

● Review Bi-laws –

- **Discussion** – Gina explained that the Native Grant Department has the below questions and a ticket number for our responses, but they have not responded yet. We were able to get two of the below questions answered and are waiting on a response from the others. Change all questions that say board to committee members.

Questions regarding Bi Laws -

R.L requested that all questions use the wording Committee instead of board.

- Can employees of the center have family members on the board? (Waiting for an answer.)
- Do the board members need to have a child that lives in their home to qualify? (Waiting on answer.)
- Can a board member donate items from their nonprofit to our events? (Waiting for an answer.)
- Need to ensure all members have 506 forms on file (Gina will make contact with members.
- Can employees of our district other than teachers be on the board?(Yes)
- Did we already do an amendment for the attendance? (Yes amendment was made and voted on March 6, 2019.)
- Gina will research all of these and ensure that the OIE understands we are a parent advisory committee not a board.
- **Mural Update** – They are searching for Native Student Artists and local artists through our newsletter. They would like to have this complete by May.
- **Other:** C B asked if there was going to be a Spring Gathering. G.L. stated yes on April 14, 2020. GL spoke about the regional meeting of Native American Centers to combine resources SUSD, LUSD, Nevada and TANF were in attendance will be reaching out to Sacramento and Bay Area.

IV. New Business

- A. Public Hearing – April
- B. Comprehensive Needs Assessment – April
- C. Executive Officers and Membership Voting – April 2 year term
- Meaningful Collaboration – May
- Finalize Goals for Grant – May

V. Adjournment –



SUSD Native American Indian Center

100 W. Dr. Martin Luther King Jr. Blvd Portable Room 104

Parent Student Advisory Committee



- a. Motion was made by R.L. CR seconded the meeting adjourned at 5:52 p.m.